Campus Security Authority Reporting Form for Criminal Offenses and Hate Crimes

CSA________________________________ Date________________________________

Crime reported by:__________________________________ Phone number:_____________________

Classification (see definitions below):_______________________ Date incident occurred: __________

Location of Incident (building name or address):
______________________________________________________

Please describe the incident in detail:
_____________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Check the appropriate answer to the following questions:

Did the crime occur in a building or on the street? Building:__________ Street:____________________

Did the crime occur on school owned, controlled, or leased property? Yes:___ No:___ Unknown:___

Did the crime occur at a University-sponsored activity or event? Yes:___ No:___ Unknown:___
REPORTABLE CRIMES

Criminal Homicide - Murder & Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Criminal Homicide - Negligent Manslaughter: the killing of another person through gross negligence

Sex Offenses - Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. Sexual assault is an offense that meets the definition of rape, fondling, incest or statutory rape as defined below.

A. Rape

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration, by a sex organ of another person, without the consent of the victim.

B. Fondling

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

C. Incest

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

D. D. Statutory Rape

Sexual intercourse with a person who is under the statutory age of consent.

Robbery: the taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could and probably would result in a serious personal injury if the crime were successfully completed)

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

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1 The definitions for murder, rape, robbery, aggravated assault, burglary, motor-vehicle theft, weapons law violations, drug abuse violations and liquor law violations are from the SRS User Manual from the FBI’s UCR Program. The definitions of fondling, incest, and statutory rape are excerpted from the NIBRS User Manual.
**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Dating Violence:** The term “dating violence” means violence committed by a person-

a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and

b) where the existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the following factors:

(i) The length of the relationship

(ii) The type of the relationship

(iii) The frequency of interaction between the persons involved in the relationship

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence:** The term “domestic violence” includes a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to-

a) fear for the person’s safety or the safety of others; or

b) suffer substantial emotional distress.

Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or professional treatment or counseling.

**DISCIPLINARY REFERRALS**

**Weapon Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This includes all attempts to commit any of the aforementioned.

**Drug Abuse Violations:** The violations of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

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2The referral of any person to any campus official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.
The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include, but are not limited to, opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones, spice); and dangerous non-narcotic drugs (barbiturates, Benzedrine); amphetamine derivatives.

**Liquor Law Violations:** The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including drunkenness or driving under the influence.

**CENTRALIZED REPORTING PROCESS**

Please forward this completed to one of the individuals listed below or to UAPD

<table>
<thead>
<tr>
<th>Area:</th>
<th>Name:</th>
<th>Phone:</th>
<th>Email:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence Life</td>
<td>Joe Kelley</td>
<td>348-6264</td>
<td><a href="mailto:jckelley1@ua.edu">jckelley1@ua.edu</a></td>
</tr>
<tr>
<td>Intercollegiate Athletics</td>
<td>Jon Dever</td>
<td>348-6199</td>
<td><a href="mailto:jdever@ia.ua.edu">jdever@ia.ua.edu</a></td>
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<tr>
<td>Dean of Students(Student Life)</td>
<td>Stacy Jones</td>
<td>348-2461</td>
<td><a href="mailto:sjones@sa.ua.edu">sjones@sa.ua.edu</a></td>
</tr>
<tr>
<td>Student Organizations</td>
<td>Rosalind Moore</td>
<td>348-6796</td>
<td><a href="mailto:rlmoore@sa.ua.edu">rlmoore@sa.ua.edu</a></td>
</tr>
<tr>
<td>Women and Gender Resources</td>
<td>Nesha Smith</td>
<td>348-5040</td>
<td><a href="mailto:smith279@sa.ua.edu">smith279@sa.ua.edu</a></td>
</tr>
<tr>
<td>Recreation Center</td>
<td>Andre Love</td>
<td>348-1337</td>
<td><a href="mailto:adlove1@bama.ua.edu">adlove1@bama.ua.edu</a></td>
</tr>
<tr>
<td>Student Conduct Office</td>
<td>Katrina Smelley</td>
<td>348-0211</td>
<td><a href="mailto:ksmelley@sa.ua.edu">ksmelley@sa.ua.edu</a></td>
</tr>
<tr>
<td>Study Abroad Programs</td>
<td>Carolina Robinson</td>
<td>348-5313</td>
<td><a href="mailto:Crobinson2@ua.edu">Crobinson2@ua.edu</a></td>
</tr>
<tr>
<td>All Reporting UAPD</td>
<td>Chad Clark</td>
<td>347-0547</td>
<td><a href="mailto:cclark@fa.ua.edu">cclark@fa.ua.edu</a></td>
</tr>
</tbody>
</table>
TO REPORT HATE CRIMES

A hate crime is a crime reported to local police or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. We are also required to report statistics for hate crimes by the type of bias as defined at the bottom of page 4 for the following classifications: murder/non-negligent manslaughter, sex offenses (rape, fondling, incest, statutory rape), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, destruction/damage/vandalism of property, intimidation and simple assault or other crimes involving bodily injury to any person.

_Larceny_: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc. are excluded.

_Destruction/ Damage/ Vandalism of Property_: To willfully or maliciously destroy, damage, deface, or otherwise injure, real or personal property, without the consent of the owner or person having custody or control of it.

_Intimidation_: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

_Simple Assault_: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

_Additional Information on Hate Crimes_: If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other crimes involving bodily injury to any person, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

A bias-related (hate) crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender’s bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his bias against the victim’s race, sexual orientation, etc... the assault is then also classified as a hate crime.

If a bias-related (hate) crime was reported to you, please fill out the top section of Page 1 and then complete the following information about the type of bias involved in the crime.

_Type of Crime (List classification as defined above on pages 1-4):_ 

_Type of Bias (circle one):_  
Race  Religion  Ethnicity  National Origin  Gender  
Sexual Orientation  Disability  Gender Identity

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3The definitions of larceny-theft (except motor vehicle theft), simple assault, intimidation, and destruction/damage/vandalism of property are the “Hate Crime Data Collection Guidelines and Training Manual” from the FBI’s UCR Program.